

SAFETY INSPECTION TOOL (SIT) QUICK REFERENCE

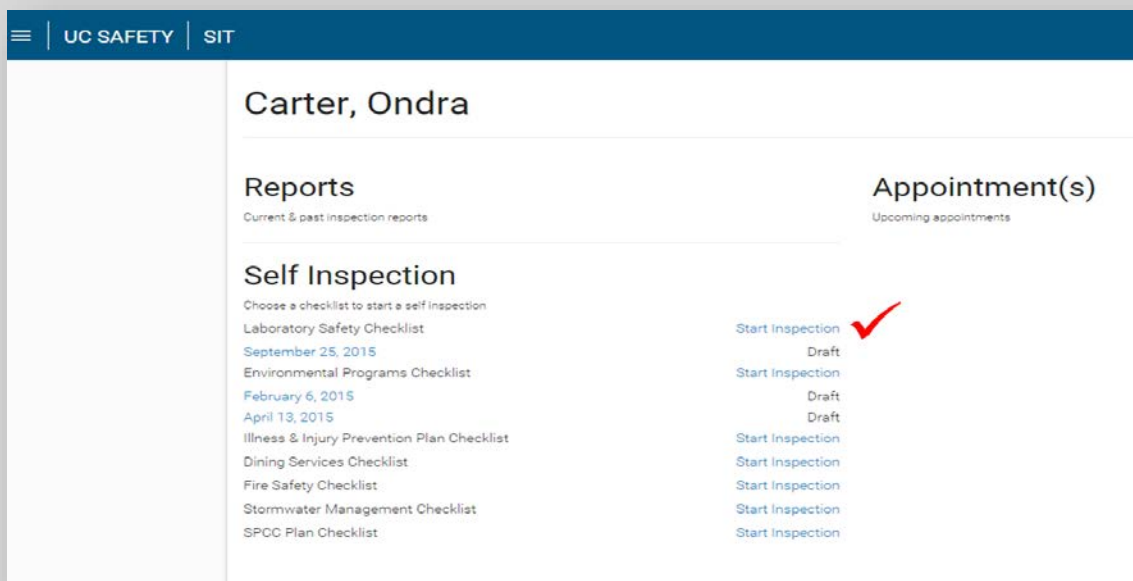
1. Login to ehs.ucop.edu/sit.

Set-up access preference by **selecting** “University of California, Riverside” and “Remember my selection permanently”



2. Located under “Self Inspection”, **select** “Start Inspection” adjacent to the “Laboratory Safety Checklist”

Note: Only the Principal Investigator/Responsible Party or research group members assigned a delegate role can access the PIs location information in SIT.



3. Under “Before We Begin”, **check** the boxes next to the location(s) to be inspected/audited. **Select** “Continue to Inspection” to access the audit checklist.

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Ondra Carter

Self Inspection - September 30, 2015

Before We Begin

Add all locations or assets to be included in the inspection report before continuing. You can continue to the inspection and add locations later by selecting "Manage Report".

A Locations

Env Health
 0109

B Other Assets

Indicate assets to inspect here. Assets are spaces or items that require inspection but are unavailable to select as rooms.

Example: Fire Extinguisher RU641946

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[Add More](#)

[Continue To Inspection](#)

4. **Verify** that the locations are listed. **Selecting** “No” or “Corrected” enables the check box that corresponds to the room number. **Indicate** the room number not in alignment with the checklist item by checking the appropriate box.

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Self Inspection - September 2, 2015

Manage Report | Submit | Print

Filter: All Locations / Assets

All Locations / Assets

Env Health 0109

Report Notes

No report notes entered.

Administrative Controls

The Administrative Controls questions are not applicable for this report.

Are cancer hazard warning signs posted where carcinogens are stored and/or used? Attachment

Carcinogens are agents that can cause cancer. In a laboratory setting, there are many potential exposures to carcinogens. Generally, workplace exposures are considered to be at higher levels than for public exposures. Carcinogens are addressed in specific standards and the identification, classification, and regulation of carcinogens. Being unaware of the potential hazards in the workplace yields vulnerability to injury. Label carcinogen storage areas with appropriate warning signs. Contact EH&S if listed or regulated carcinogens are handled/stored in the laboratory (http://ehs.ucr.edu/laboratory/carcinogen_safety.html).

Yes No Corrected N/A

Assets: 0109

Are equipment hazard warning signs posted? (e.g. high voltage, laser) Attachment

Laboratories are unique environments with many potential physical hazards related to equipment use. Post signs to advertise possible hazards such as electrical, chemical and radioactive. Accident prevention signs will be classified according to use and shall be used to indicate a potentially hazardous situation which precautions should be taken.

Yes No Corrected N/A

Assets: 0109