Members Present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Position</th>
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<tbody>
<tr>
<td>Cassandra Greenawalt</td>
<td>EH&amp;S</td>
</tr>
<tr>
<td>Mike Lawrence</td>
<td>Facilities (Palm Desert)</td>
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<tr>
<td>Dave Forman</td>
<td>Architects &amp; Engineers</td>
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<tr>
<td>Paul Richardson</td>
<td>CHASS Facilities Management</td>
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<tr>
<td>Fernando Echeverria</td>
<td>Student</td>
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<tr>
<td>Richard Rycraw</td>
<td>Risk Management</td>
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<tr>
<td>Janette Ducut</td>
<td>EH&amp;S</td>
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<tr>
<td>Russell Vernon</td>
<td>EH&amp;S</td>
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<tr>
<td>Ken Mueller</td>
<td>Physical Plant</td>
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<td>Scott Nicholl</td>
<td>Communication Services</td>
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<tr>
<td>Lisa Martin</td>
<td>EH&amp;S</td>
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<tr>
<td>Tami Friedrich</td>
<td>Communication Services</td>
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<tr>
<td>Maggie Souder</td>
<td>BCOE</td>
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Review/Approve December 2014 minutes
Russell Vernon
Minutes were approved with no changes.

How to Avoid the Flu Apocalypse
Russell Vernon
Russell shared a “Flu Prevention” fact sheet that was developed by EH&S. Flu prevention topics identified were: “Get Vaccinated”, “Take everyday precautions”, and “Antiviral Medications”. The fact sheet has been shared with the UCR Wellness program and Campus Health Center; it will be printed for distribution.

Costs of Employee Injuries: A 5-Year Retrospective
Russell Vernon
Russell presented a summary of 5-year injury cost information on campus. The data was provided by Nini Furst in Human Resources. The following injury type terms were reviewed: “Repetitive Motion”, “Physical Movement”, and “Slip/Fall”. The cost of an injury is calculated as: = real cost + reserve. The report presented does not include the actual cost for each type of incident.

Over 5 years (2010-2015), the most costly injuries (on average) were those related to physical movement and repetitive motion. Physical movement injuries occurred most frequently (23%). The highest injury frequency by occupational group was shared for custodial, office, maintenance, and food service workers. Costs of injuries accumulate over time. In year 2, costs are added to the initial costs of injuries that occurred in year 1. The 5th year cost of injuries that occurred in 2010 is nearly $2,000,000.

Discussion: This data only does not capture student or volunteer workers incidents and near-misses. Russ asks the group to send him suggestions for the current injury tracking database if they have any.

Planning to Meet the Goals Set
Russell Vernon
Russ Vern reviewed the committee goals for 2015, which were set at the December 2014 meeting. The following goals were identified:

1. Update and maintain safety.ucr.edu website
2. Identify and exchange best practices and minimum standards for org. unit safety subcommittees
3. Identify and communicate Risk-focused items to senior management (through committees)
4. Review and update Policies & Procedures with safety aspects
5. Host a Campus wide safety fair for students, faculty, and staff

As a follow-up to goal #5, Russ sent inquiries to other campuses to find out if which ones host safety fairs; about 1/3 of them do. “Explore the idea of hosting a campus wide safety fair, which would appeal to students, faculty,
and staff. The committee define possible incentives for hosting a safety fair which include: increasing awareness, endorsing/increasing participation in other events, and giving away “free stuff”.

**Standing Topics (All)**

1. **Security (UCPD – Russell Vernon)**
   There was a celebratory MLK march on campus today. Maggie Souder informed that books have been stolen from Genomics building; high value textbooks in particular are being targeted. She also reported graffiti in the building restrooms; graffiti incidents may coincide with campus tours provided.

2. **Traffic (TAPS – Irma Henderson)**
   A current city project includes Mulberry and Watkins sidewalk repairs; this will have a minor impact to the campus.

3. **Fire/Life Safety (EH&S – Russell Vernon)**
   There are no updates to report.

4. **Emergency & Continuity Management (EH&S – Lisa Martin)**
   - Russell shared a video highlighting the events of the CHOG exercise (hosted by EH&S in December); the video included pictures and short descriptions of the event.
   - As a result of the CHOG, Riverside Fire Department asked to further emergency response and hazardous materials emergency discussions with EH&S. RFD representatives came to campus yesterday to tour hazardous areas.
   - An Emergency Manager was hired by EH&S; the individual initially accepted the offer but has since rejected the position. The position will be reopened for applicants. In the meantime, the campus fire team is responsible for conducting emergency evacuation drills; however BSEC and Bes are still handling emergency management.
   - The Business Continuity program will be using a new UC Ready tool. While some of the features will change, current department plans will not.

5. **Physical Safety (Physical Plant – Ken Mueller)**
   The swimming pool at the PE building has been officially closed and decommissioned; a fence has been put up around the area. The pool closure will save 2.5 million gal of water each year. Russell suggests that the water saving efforts should be highlighted and communicated to the campus somehow. Additionally, exterior lighting on the Canyon Crest walkway (from Arts to Hinderaker) will undergo LED retrofit in the next few weeks. The current lighting has 150 Watt fixtures; the replacements will be 45 watt fixtures.

6. **Architects & Engineers (A&E – David Forman)**
   The Fire road from lot 15 along the backside of Pentland and Arroyo now has lighting. The walkway between Glen Mor and Pentland is also lit. The LED lighting matches the lighting of Glen Mor 2.

7. **Facility and Safety Managers Committee (Maggie Souder)**
   The Safety and Facility Managers subcommittee has met three times now. There are approximately 25 committee members and a mission statement has been created. Meeting locations change each month; per committee choice. Current objectives include: 1.) Create a formal report for recommendations surrounding the Campus Safety Walk 2.) A 12 Item Emergency Response list of objectives. Standing committee topics include: safety, emergency planning & preparation, sustainability, Campus safety, lab safety, roundtables.

**Roundtable (all)**

A roundtable discussion did not take place.