

## Return to Campus Information

In preparation for return to campus for Fall 2021 to support the University’s mission, this document provides all the necessary information to UCR faculty, staff, students and employees hired via temporary employment agencies.

	Return to Campus Info	Resource
<b>Supervisors</b>		
<input type="checkbox"/>	Review department needs and provide authorization for each employee to report onsite, remote or hybrid.	Remote Work: <a href="https://hr.ucr.edu/employee-resources/remote-work">https://hr.ucr.edu/employee-resources/remote-work</a> Work/Life – Alternative (Flexible) Work Schedule: <a href="https://hr.ucr.edu/front/forms-and-documents/worklife-forms-and-documents">https://hr.ucr.edu/front/forms-and-documents/worklife-forms-and-documents</a>
<input type="checkbox"/>	Complete/Revise your <b>Worksite Specific Plan</b> .	<a href="https://ehs.ucr.edu/coronavirus/worksite_specific_plan">https://ehs.ucr.edu/coronavirus/worksite_specific_plan</a>
<input type="checkbox"/>	Ensure all employee have <b>face coverings</b> . Face coverings are available from EH&S free of charge. Submit a Face Covering Request.	<a href="https://ehs.ucr.edu/coronavirus/facecoverings">https://ehs.ucr.edu/coronavirus/facecoverings</a>
<input type="checkbox"/>	Limited supplies of <b>face shields</b> can be acquired through EH&S, but <u>must be worn in addition to a face covering</u> .	Submit request to <a href="mailto:ehspublichealth@ucr.edu">ehspublichealth@ucr.edu</a>
<input type="checkbox"/>	Check <b>Supervisor Dashboard</b> daily to determine which staff completed the Daily Wellness Survey and are cleared to work on campus or advised to stay home.  Understand the different status meanings. <ul style="list-style-type: none"> <li>• Green - your direct report did complete the Daily Wellness Survey for the day and is cleared to come to campus.</li> <li>• Yellow – your direct report did not complete the Daily Wellness Survey for the day.</li> </ul> Note: Future features will be added to the supervisor dashboard including student employee clearance information, compliance with UC vaccination policy (submission of exemption request or vaccine tracking form), compliance with COVID-19 Testing, and student information for units such as Housing and Dean of Students.	<a href="https://covidverify.ucr.edu/">https://covidverify.ucr.edu/</a>
<input type="checkbox"/>	Understand your <b>responsibilities</b> for when an employee tests positive, is exposed, or symptomatic.	Updates coming soon
<input type="checkbox"/>	<b>Plexiglass and barriers</b> are not required per CalOSHA, but purchasing guidance is available from Facilities Services.	Not generally recommended. Contact EH&S for further guidance.
<input type="checkbox"/>	<b>HVAC, including Portable Air Cleaner/Purifiers:</b> Understand HVAC-related measures on campus.	<a href="https://facilities.ucr.edu/document/hvac-faqs">https://facilities.ucr.edu/document/hvac-faqs</a>
<b>All Employees: Before Returning to Campus</b>		
<input type="checkbox"/>	Review the UCR’s <b>COVID-19 Prevention Plan</b> .	<a href="https://campusreturn.ucr.edu/return-work-guide">https://campusreturn.ucr.edu/return-work-guide</a>
<input type="checkbox"/>	Complete <b>COVID-19 Prevention</b> training via <a href="https://ucrllearning.ucr.edu/">https://ucrllearning.ucr.edu/</a>	<a href="https://uc.sumtotal.host/core/pillarRedirect?relyingParty=LM&amp;url=app%2Fmanagement%2FL">https://uc.sumtotal.host/core/pillarRedirect?relyingParty=LM&amp;url=app%2Fmanagement%2FL</a>

		<a href="https://ehs.ucr.edu/MS_ActDetails.aspx%3FActivityId%3D401911%26UserMode%3D0&amp;domain=14">MS_ActDetails.aspx%3FActivityId%3D401911%26UserMode%3D0&amp;domain=14</a>
<input type="checkbox"/>	Review and acknowledge your department's worksite specific plan.	Request from Supervisor
<input type="checkbox"/>	<p><b>Employees:</b> Review <b>Vaccine Policy</b>. Upload COVID-19 vaccination records using the COVID-19 Vaccination Tracking Form or request an exemption or deferral, which will be reviewed and processed by <a href="#">Sedgwick</a>.</p> <p>Note: Employees hired via temporary employment agencies are exempt from Vaccine Policy.</p> <p><b>Student Employees:</b> Submit your proof of vaccination or complete a medical and/or religious exemption.</p>	<p>Vaccine Policy:  <a href="https://policy.ucop.edu/doc/5000695/SARS-CoV-2_Covid-19">https://policy.ucop.edu/doc/5000695/SARS-CoV-2_Covid-19</a>            Submit Vaccine Record/Request Exemption or Deferral:  <a href="https://ucriverside.az1.qualtrics.com/jfe/form/SV_d4heACqMVngXcua">https://ucriverside.az1.qualtrics.com/jfe/form/SV_d4heACqMVngXcua</a></p> <p>Submit Vaccine Record:  <a href="https://studenthealth.ucr.edu/covid-19">https://studenthealth.ucr.edu/covid-19</a>            Student Exemption:  <a href="https://ucriverside.az1.qualtrics.com/jfe/form/SV_9tcvoolXRElloYm">https://ucriverside.az1.qualtrics.com/jfe/form/SV_9tcvoolXRElloYm</a></p>
<input type="checkbox"/>	Understand how to <b>report a positive test, symptoms or exposure</b> .	<a href="https://ehs.ucr.edu/coronavirus/employeehotline">https://ehs.ucr.edu/coronavirus/employeehotline</a>
<input type="checkbox"/>	Review <b>COVID-19 testing</b> requirements and where testing is available.	<a href="https://campusreturn.ucr.edu/testing-requirements">https://campusreturn.ucr.edu/testing-requirements</a>
<b>When Returning to Campus</b>		
<input type="checkbox"/>	Complete <b>Daily Wellness Survey</b> prior to reporting to work each day.	<a href="https://wellnesscheck.ucr.edu">https://wellnesscheck.ucr.edu</a>
<input type="checkbox"/>	Wear <b>face coverings</b> over the nose and mouth at all times when indoors, regardless of vaccination status. Request a face covering from your supervisor or EH&S, if necessary.	<a href="https://ehs.ucr.edu/coronavirus/facecoverings">https://ehs.ucr.edu/coronavirus/facecoverings</a>
<b>Flexible Work Information</b>		
<input type="checkbox"/>	Select Criteria for Successful Remote Work Guidelines	<a href="https://hr.ucr.edu/document/selection-criteria-successful-remote-work-guidelines">https://hr.ucr.edu/document/selection-criteria-successful-remote-work-guidelines</a>
<input type="checkbox"/>	Work/Life – Alternative (Flexible) Work Schedule Forms and Documents	<a href="https://hr.ucr.edu/front/forms-and-documents/worklife-forms-and-documents">https://hr.ucr.edu/front/forms-and-documents/worklife-forms-and-documents</a>
<input type="checkbox"/>	Authorization to Use University Property in an Off-Campus Location	<a href="https://hr.ucr.edu/document/authorization-use-university-property-campus-location-0">https://hr.ucr.edu/document/authorization-use-university-property-campus-location-0</a>
<b>Additional Campus Resources</b>		
<input type="checkbox"/>	<p><b>Transportation Services</b> – Review the latest information on parking, parking permit rates (including daily, monthly, quarterly and 10-packs), commuting options, and alternative transportation program also known as R'Commute Program.</p>	<p>Transportation Services Website:  <a href="https://transportation.ucr.edu/">https://transportation.ucr.edu/</a>            Return to Work Information  <a href="https://transportation.ucr.edu/rtw">https://transportation.ucr.edu/rtw</a>            Faculty/Staff Parking Rates:  <a href="https://transportation.ucr.edu/faculty-staff-permit-rates">https://transportation.ucr.edu/faculty-staff-permit-rates</a>            Graduate/Resident Student Parking Permit Rates:  <a href="https://transportation.ucr.edu/grad/permit-rates">https://transportation.ucr.edu/grad/permit-rates</a>            Undergraduate/Resident Student Parking Permit Rates:</p>

		<a href="https://transportation.ucr.edu/undergrad/permit-rates">https://transportation.ucr.edu/undergrad/permit-rates</a> Alternative Transportation Program: <a href="https://transportation.ucr.edu/news-and-communication/2021/08/06/upcoming-changes-alternative-transportation-program">https://transportation.ucr.edu/news-and-communication/2021/08/06/upcoming-changes-alternative-transportation-program</a>
<input type="checkbox"/>	<b>Facilities Services</b> – Request <b>hand sanitizers</b> and <b>disinfectant kits</b> .	<a href="https://facilities.ucr.edu/fs-campus-return-support-information">https://facilities.ucr.edu/fs-campus-return-support-information</a>
<input type="checkbox"/>	<b>Dining Services</b> – Get the latest updates on dining locations that are currently open.	<a href="https://dining.ucr.edu/">https://dining.ucr.edu/</a>
<input type="checkbox"/>	<b>Central HR COVID-19 Information</b> – Review HR COVID-19 information and resources.	<a href="https://hr.ucr.edu/front/coronavirus-covid-19-hr-information-and-resources">https://hr.ucr.edu/front/coronavirus-covid-19-hr-information-and-resources</a>
<input type="checkbox"/>	<b>Faculty Staff Assistance Program</b> – review the resources available to UCR faculty, staff and their household family members that ComPsych, the new Faculty & Staff Assistance Program provider, has to offer.	<a href="https://hr.ucr.edu/employee-resources/faculty-and-staff-assistance-program">https://hr.ucr.edu/employee-resources/faculty-and-staff-assistance-program</a>
<input type="checkbox"/>	<b>Events and Gatherings</b> – Review latest update on events and gatherings.	<a href="https://ehs.ucr.edu/coronavirus/events">https://ehs.ucr.edu/coronavirus/events</a>
<input type="checkbox"/>	<b>Travel Guidance</b> – Review what to do before and after travel.	<a href="https://ehs.ucr.edu/coronavirus/travel">https://ehs.ucr.edu/coronavirus/travel</a>
<input type="checkbox"/>	<b>Visitors and Contractors</b> – Review guidance for suppliers, vendors, contractors, and non-UCR affiliates working on or visiting the UCR campus or UCR-affiliated locations.	<a href="https://ehs.ucr.edu/coronavirus/visitors">https://ehs.ucr.edu/coronavirus/visitors</a>
<input type="checkbox"/>	<b>Campus Return website</b> – Review for latest campus return updates.	<a href="https://campusreturn.ucr.edu/">https://campusreturn.ucr.edu/</a>
<input type="checkbox"/>	<b>COVID-19 Website</b> – Review for latest COVID-19 updates.	<a href="https://ehs.ucr.edu/coronavirus">https://ehs.ucr.edu/coronavirus</a>
<input type="checkbox"/>	<b>COVID-19 Signs and Resources</b> – request pre-printed signs or download infographics.	<a href="https://ehs.ucr.edu/coronavirus/resources">https://ehs.ucr.edu/coronavirus/resources</a>