

## **RSS Chemical Inventory Roles & Permissions**

Permission	Chemical Admin	Inventory Specialist	Inventory Owner	Inventory Manager/ Contact	Inventory User
DESKTOP					
Create an inventory	X		Х		
Manage inventory users	X		X	X	
Manage locations for inventory	X		Х	X	
Edit Inventory Summary page	X		X	X	
Read Only access to Inventory Summary page		Х			Х
Create/Manage Tags	X		X	X	
Add Colleagues	Х		Х	Х	
Approve/Deny Colleague Requests	X		X	X	
Import/Export inventory data	X		X	X	
Reconcilliation	X		X	X	
Manage Door Hazard Signs	X		X	X	
Create/Manage Sublocations	X		X	X	
Certify Inventory	X		Х	X	
Switch Inventory	Х	X	Only if associated with multiple inventories	Only if associated with multiple inventories	Only if associated with multiple inventories
Search inventory (my inventory, colleagues, or campus)	Х	Х	Х	X	Х
Structure search	X	Х	Х	Х	Х
Add, edit, remove containers	X	X	Х	X	Х



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Clone containers	X	X	X	X	X
Reassign containers	Х	Х	Х	Х	Х
Add novel compounds	Х	X	X	Х	Х
Add commercial substances	X	X	X	Х	Х
View/upload SDS	X		X	X	X
Share chemicals/check-out feature	X		X	X	X
Initiate transfers	X		Х	Х	Х
Approve/deny transfer requests	Х		Х	Х	
Search campus inventory	Х	X			
Export campus inventory	Х				
Delete Inventory	Х				
Search/View Master Library	Х				
Generate Reports i.e CFATS, Tier II, Chemicals Facilities Control Areas, MAQ	Х				
Report a problem	Х		Х	Х	Х
Email Service Desk	Х		Х	Х	Х
MOBILE					
Search inventory (my inventory, colleagues, or campus)	X		Х	X	X
Add, edit, remove containers	Х		Х	Х	Х
Clone containers	Х		Χ	Х	Х
Reassign containers	Х		Х	Х	Х
Add commercial substances	Х		Х	Х	Х
Share chemicals/check-out feature	Х		Χ	Х	Х



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Scan container barcodes/RFID tags	X		X	X	X
Scan sublocation barcodes/RFID tags	Х		Х	X	X
Send campus requests	Х		Х	X	X
Share chemicals/check-out feature	Х		Х	X	Х
Switch Inventory	Х		Only if associated with multiple inventories	Only if associated with multiple inventories	Only if associated with multiple inventories
Report a problem	Х		Х	Х	Х
Email Service Desk	Х		Х	Х	Х