|  |  |  |  |
| --- | --- | --- | --- |
| **Task/Tool:** | | | ***Insert Picture:*** |
| **Name of Shop/Dept:** |  | |
| **Job Title(s):** |  | |
| **Analyzed by:** |  | |
| **Date:** |  | |
| **Required PPE**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | Safety Glasses |  | N95 Respirator |  |  | |  | Splash Goggles |  | Cartridge Respirator |  |  | |  | Dust Goggles |  | Chem Resistant Suit (Tyvec) |  |  | |  | Work Gloves |  | Lab Coat |  |  | |  | Chem Resistant Gloves |  | Arc Flash |  |  | | | | | |
| *Additional PPE or Equipment needed:* | | | | |
| **Required/Recommended Trainings**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | Safety Orientation |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | | | | | |
| *Additional Specialty Equipment needed:* | | | | |
| **Job Steps** | **Hazards** | **Controls** | | |
| ***Example:***   1. Turn on Machine | ***Example:***  Flying Dust | *Example:*   * Wear safety glasses and face shield. * Keep face and hands away from moving belts. * Make sure guards are in place. | | |
| 1. Align Material | Cutting hand | *Example:*   * Wearing cut resistant gloves along with all other recommended PPE. | | |
| 1. Angle Material | Cutting Hand | *Example:*   * Work slowly to prevent injury * Remember to never try to catch any falling objects but rather let them fall as trying to catch something in motion may do more harm than good. * Add more rows as needed for additional steps | | |