

Important - Notice of Workplace COVID-19 Outbreak

The outbreak period is from **03/07/2024 to 03/14/2024***

This notice informs you that a workplace outbreak has been identified in Organization 21, specifically in Computing & Communication Center 1st floor. The exposure timeframe is from 03/04/2024 to 03/07/2024. As part of our efforts to manage the outbreak, we have implemented a protocol for all employees working on-site in the affected area to follow.

**The workplace will no longer be considered an outbreak location if one or fewer new COVID-19 cases are detected in the exposed group within a 7-day period, according to section 3205.1(a)(2).*

Please share this official notice with all workers in the Computing & Communication Center 1st floor worksite.

Here are the steps that all on-site employees/workers during the exposure period must follow:

1. Regardless of vaccination status, **all workers in the exposed group must wear face coverings indoors or outdoors when less than six feet from another person unless a medical exception applies.** Free masks (N-95 and/or surgical) can be requested at <https://ehs.ucr.edu/coronavirus/facecoverings> .
 2. It is required that all workers test immediately and at least once a week until the worksite is no longer considered an outbreak location*. Free COVID-19 Antigen Kit tests are available on campus via the [online request form](#). Other local community testing options are available: <https://covidclinic.org/> or <https://myturn.ca.gov/testing.html>.
- All test results must be recorded by submitting a [COVID-19 survey](#). Employees must submit via the [COVID-19 screening](#); for students, please use the Student [Link Patient Portal](#). There is a selection in both systems for this situation: **“I’m reporting the results required COVID test due to a campus outbreak event”** (See image below)

Which of the following would you like to report?

I am COVID positive.

I have potential COVID symptoms.*

I was exposed to a COVID positive person (i.e. I was in close contact with a known positive person for more than 15 minutes in a 24 hour period).

I am reporting the result of a required COVID test due to a campus outbreak event

- If tested within 3-5 days of close contact and results are negative, you may continue working after reporting it through the online survey.
- If tested within 3-5 days of close contact and the results are positive, you must follow [UCR COVID-19 procedures for positive cases](#) and report the positive test. Employees must submit via the [COVID-19 Survey](#); for students please use the Student link [Patient Portal](#).
- Testing is not required for employees who were absent from the workplace during the relevant exposure time frame or who recently recovered from COVID-19 within the last 90 days and do not have symptoms.

If you choose not to test AND you were identified as a close contact:

- **Employees displaying symptoms who decline testing must refrain from work for a minimum of 24 hours from the onset of symptoms.** They can only return when they have been free of fever for at least 24 hours without fever-reducing medication, and their symptoms are mild and improving.
- Notify your department HR Partner, supervisor and copy COVID19@ucr.edu informing them of your **decision not to test** and discuss leave options with them to ensure appropriate compensation.
- **Asymptomatic employees who refuse testing are not required to be excluded from work but must wear a face covering for ten days.** Check the EH&S COVID-19 dashboard daily for updates at <https://ehs.ucr.edu/coronavirus/dashboards>

If you have any questions about the testing requirement, please contact your department's [Human Resources Partner](#).

We would like to remind you that your health and safety are our top priority. We appreciate your cooperation in following these protocols to help manage the outbreak. EH&S has been notified and will assess protocols and building conditions.

If someone needs to be included in this notification, or if you have any questions, please email the COVID Management Resource Center at covid19@ucr.edu or call (844) 827-6827.

Thank you for your attention to this important matter.

UCR's COVID-19 Management Team