



YOUR LIFE DEPENDS ON IT

Take the time to learn how to lockout/tagout and avoid unnecessary risks.

Equipment specific written procedures can prevent 50,000 injuries each year. Shown below are the steps to complete a safe lockout tagout procedure.

Procedure templates are available from EH&S <https://ehs.ucr.edu/safety#lockouttagout>

9 STEP PROCEDURE

1. Notify all affected employees about the required lockout
2. Shut down equipment using the normal stopping procedure
3. Locate and isolate equipment from all energy sources
4. Release any stored energy
5. Place a lockout device and/or lock on all energy sources with assigned locks and tags
6. After ensuring that no personnel are exposed, attempt to start the equipment using the operator controls to make sure the equipment won't start --return equipment to "OFF" state after test
7. Begin necessary repairs or maintenance on the equipment
8. Remove all locks and lockout device in reverse order
9. Once work is completed, notify all employees



FOR MORE INFORMATION...

Visit Cal-OSHA's website for more in-depth information. Scan QR-code or go to: <https://www.dir.ca.gov/dosh/etools/08-003/index.htm>

