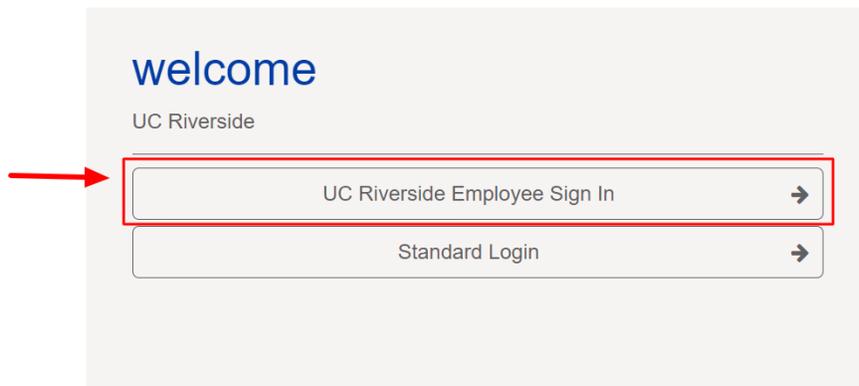




## System Report – Supervisor Overview of Health Surveillance

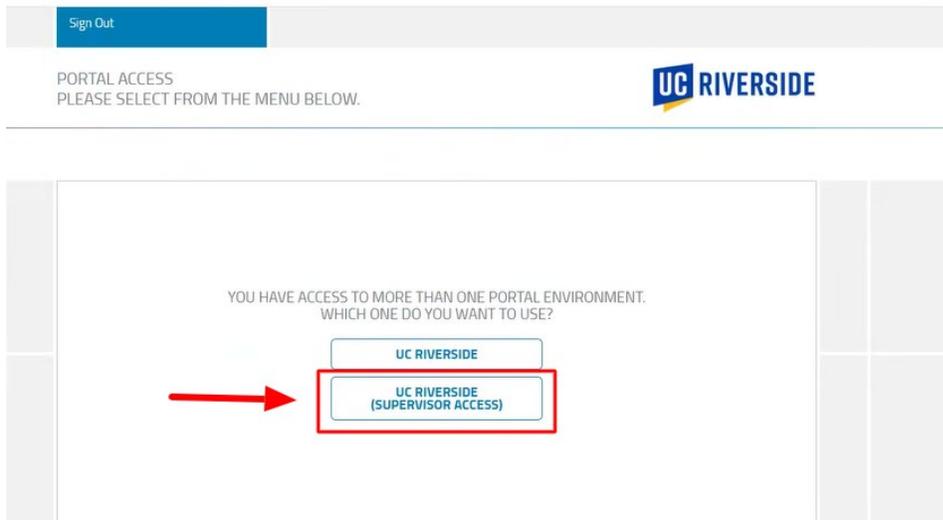
Supervisors and managers have the ability to review the COVID-19 and Influenza (Flu) vaccine questionnaire status of their employee direct reports. To review the status, supervisors and managers must follow these steps.

**Step 1:** Login to the [Employee Medical Record Portal: Enterprise Health](#) using your UCR credentials. **Click** the “UC Riverside Employee Sign In” button.

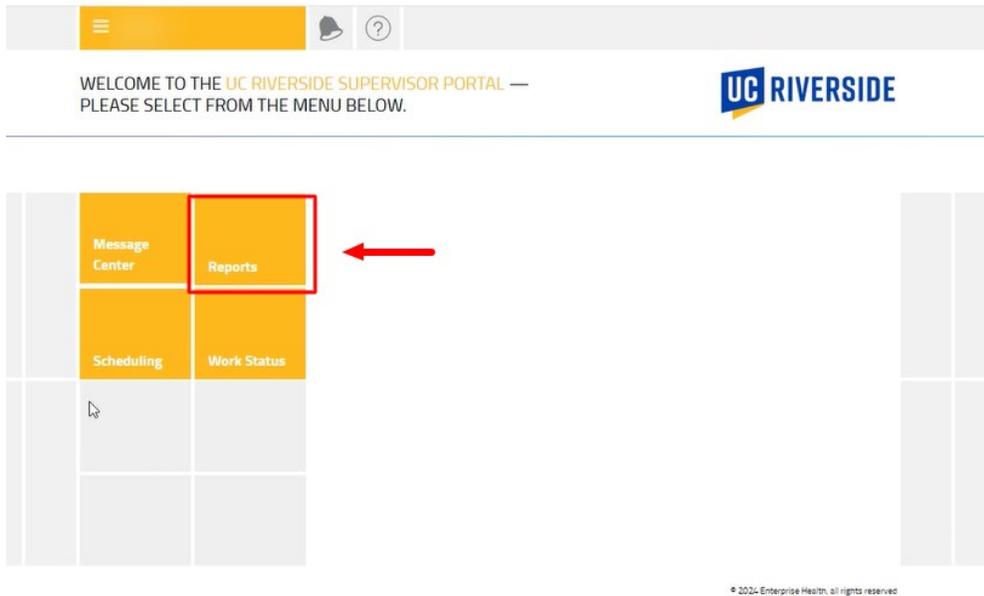


For assistance please contact Occupational Health Services 951-827-5528

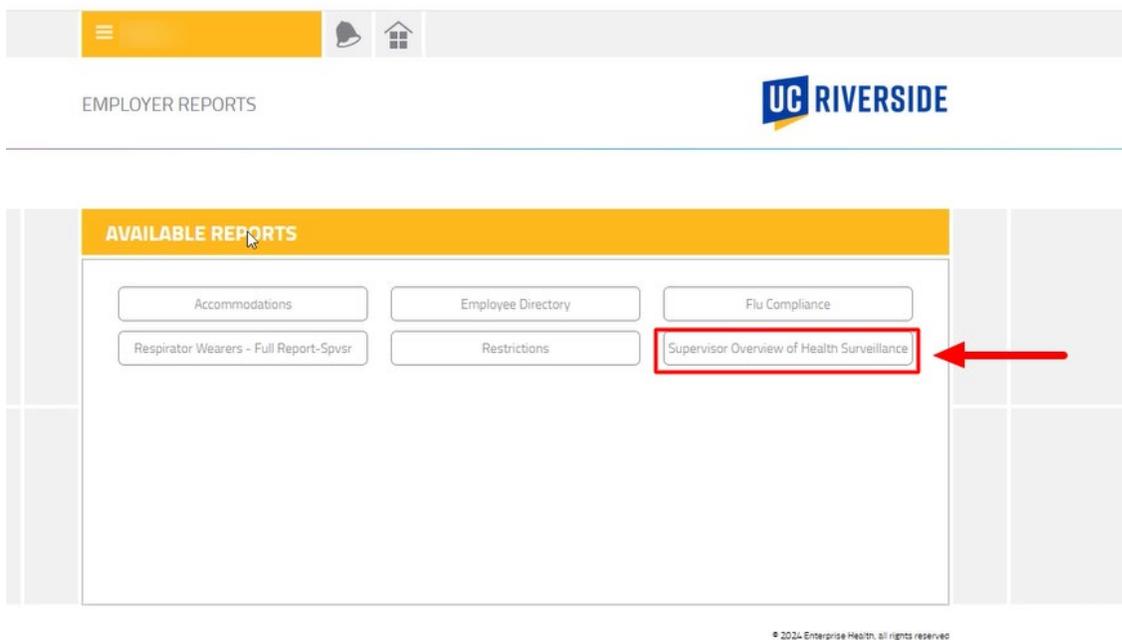
**Step 2:** Click the “UC Riverside (Supervisor Access)” button.



**Step 3:** Click the “Reports” button.



**Step 4:** Click the “Supervisor Overview of Health Surveillance” button.



**Step 5:** The “System Report: Supervisor Overview of Health Surveillance” report will auto populate with the Employee ID, Name, Panel, Last Completed Date, Next Due Date, and Status of the direct reports for the supervisor.

This report provides the COVID-19 and Influenza (Flu) vaccine attestation or declination completion status.

SHOWING REPORT: SUPERVISOR OVERVIEW OF HEALT... back print

Edit

System Report: Supervisor Overview of Health Surveillance, 22 records 📄 🔄 ⚙️ ▼

Raw Data 📄 📄 Store Displayed Data 📄 Columns 📄 Display Options

| Employee ID | Name | Panel             | Last Completed Date | Next Due Date | Status   |
|-------------|------|-------------------|---------------------|---------------|----------|
|             |      | UCR COVID Program | 2024- 10- 16        | 08-31-2025    | complete |
|             |      | UCR Flu Program   | 2024- 10- 16        | 08-31-2025    | complete |
|             |      | UCR COVID Program |                     | 12-15-2024    | none     |
|             |      | UCR Flu Program   |                     | 12-15-2024    | entry    |
|             |      | UCR COVID Program |                     | 12-15-2024    | none     |
|             |      | UCR Flu Program   |                     | 12-15-2024    | none     |
|             |      | UCR COVID Program | 2024- 10- 22        | 08-31-2025    | complete |
|             |      | UCR Flu Program   | 2024- 10- 22        | 08-31-2025    | complete |
|             |      | UCR COVID Program | 2024- 10- 18        | 08-31-2025    | complete |
|             |      | UCR Flu Program   | 2024- 10- 18        | 08-31-2025    | complete |
|             |      | UCR COVID Program | 2024- 10- 16        | 08-31-2025    | complete |
|             |      | UCR Flu Program   | 2024- 10- 16        | 08-31-2025    | complete |
|             |      | UCR COVID Program |                     | 12-15-2024    | none     |
|             |      | UCR Flu Program   |                     | 12-15-2024    | none     |
|             |      | UCR COVID Program | 2024- 10- 16        | 08-31-2025    | complete |
|             |      | UCR Flu Program   | 2024- 10- 16        | 08-31-2025    | complete |