

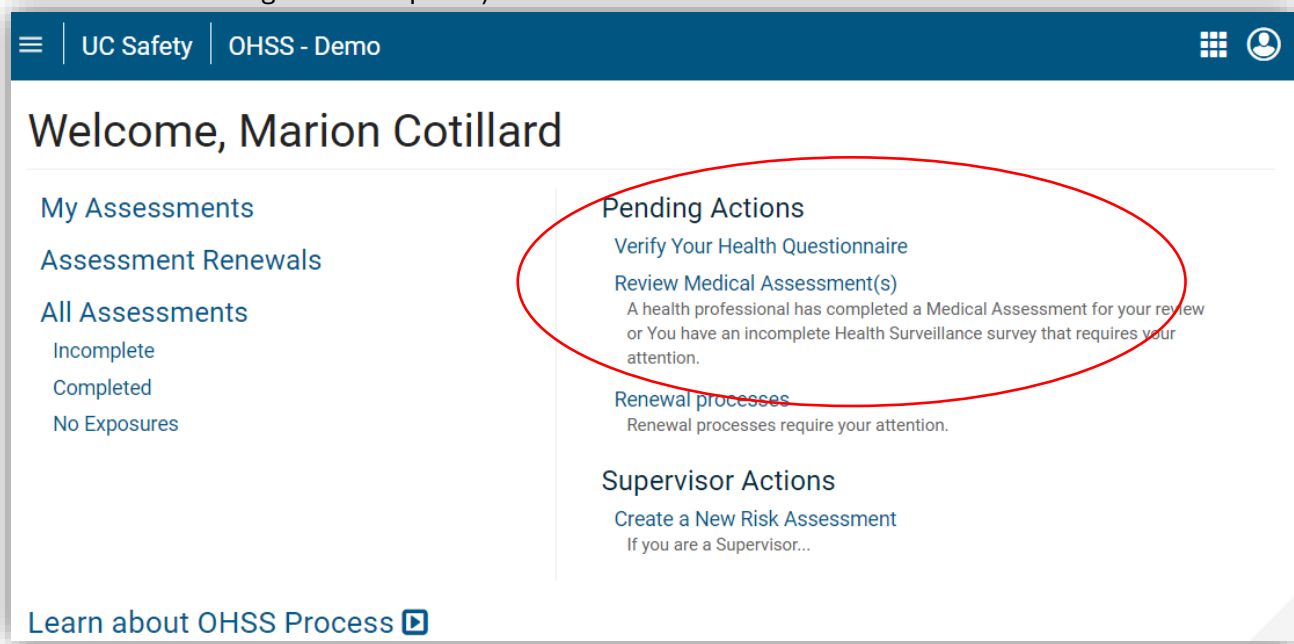
## Participant- Acknowledging a Medical Assessments


### Medical Assessment Review and Acknowledgment

1. **Medical Review:** After submission, a Medical Professional reviews the Risk Assessment and HQ to determine if any medical services or consultations are needed before protocol work can begin.
2. **Acknowledgment Required:** Participants must acknowledge the Medical Assessment in the system, regardless of whether services are required.

### Acknowledging the Medical Assessment








1. Log in to <https://ehs.ucop.edu/ohss>.
2. Under **Pending Actions**, select **Review Medical Assessment** (this option is only visible if acknowledgment is required).



3. Navigate to the **My Assessments** page.
  - o Medical Assessments requiring acknowledgment will be marked with a red flag in the **MA** column.  = Action Required

## My Assessments

 = Action Required




Supervisor 	RA 	HQ 	MA 	Process Completed 	Renewal Date 
	08/07/2024 - 	08/29/2024 - 	 11/27/2024 - 	--	--

4. Select the date to view the Medical Assessment.
5. Carefully review the document and click **I Have Reviewed My Medical Assessment** to confirm acknowledgment.

**I Have Reviewed My Medical Assessment**

6. **Completion Status:**

- If no services are required or services are optional recommendations, the system will clear you.





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## Medical Assessment Review: Completed

Thank you for completing your Medical Assessment review!

**Done**

- If services are needed, you will receive instructions to contact the Occupational Health team at [ehsocchealth@ucr.edu](mailto:ehsocchealth@ucr.edu).


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## Medical Assessment Review: Incomplete

You must contact the OHSS office at (555) 555-555 in order to complete your assessment process.

**Done**

7. Check the **Process Completed** column on the **My Assessments** page to verify completion.

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My Assessments				
🚩 = Action Required				
Supervisor	RA	HQ	MA	Process Completed
Natalie Portman	10/10/2016 - A	05/22/2015 - C	10/11/2016 - C	10/11/2016