

EMERGENCY PROCEDURES

Principal Investigator Name: _____

Lab Safety Officer Name: _____

Principal Investigator Phone Number: _____

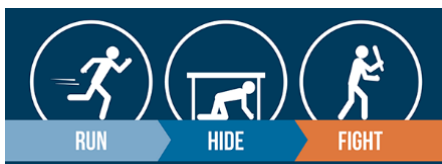
Lab Safety Officer Phone Number: _____



FIRE

- If your clothing catches fire: **USE SAFETY SHOWER** or **STOP, DROP and ROLL** to extinguish flames
- If safe to do so, use fire extinguisher on flame using PASS protocol (Pull, Aim, Squeeze, Sweep)
- Activate nearest fire alarm
- Close doors to confine fire
- Evacuate immediately
- Meet at Emergency Assembly Area
- Re-enter only when directed by authorities

Call UCPD



ACTIVE THREAT

“RAIN” Acronym

- **Respond:** Have an escape route and plan. If safe to do so, run to a safe area, leaving behind belongings, keeping hands visible to authorities
- **Assess:** Assess the situation and run to safety
- **Isolate:** Hide in place out of the active threat; Note your location; Silence cell phones; Lock all windows and doors; Barricade entrances (if possible)
- **Notify:** Notify the authorities

Call UCPD



SUSPICIOUS BEHAVIOR/OBJECT

- Do not touch, tamper with, or move suspicious objects/packages
- Do not interfere with suspicious behaviors
- Report immediately to UCPD
- Provide as much description to UCPD including size, weight, thickness, writing, odor, height, clothing colors, build, voice, messages, etc.
- Evacuate area immediately if safe to do so

Call UCPD



EXPOSURE RESPONSE

- **Needlestick, sharps injury, or animal bite/scratch:** Wash exposed area thoroughly for 15 minutes with warm water and soap
- **Eye exposure:** Use safety eye wash to flush eyes for 15 minutes while holding eyes open
- **Skin exposure:** Remove clothing and use nearest safety shower for 15 minutes
- Employees – see Notice to Employee Poster
- Students – visit UCR Student Health Services

Immediately Notify PI/Supervisor and EH&S

IN AN EMERGENCY CALL UCPD: (951) 827-5222 (cell) 9-1-1 (campus phone)



EH&S:

(951) 827-5528 (M-F 8am-5pm)

Facilities Services:

(951) 827-4214 (M-F 8am-5pm)

(951) 827-4677 (After hours)



HAZARDOUS MATERIALS SPILL

- **Communicate the hazard** - Alert people in immediate area of spill; Post signs to indicate a spill has occurred
- Help contaminated or injured persons
- **Control the spill** – Take action to stop or minimize the spill; Secure the area to prevent entry
- **Clean Spill** - If you have been trained, clean spills according to Standard Operating Procedures (SOPs); Use appropriate Personal Protective Equipment (PPE)
- Re-enter when directed by authorities

Immediately Notify PI/Supervisor and EH&S



FUME HOOD

Fire in Hood:

- **Do not push emergency buttons**
- Use Fire Extinguisher, if safe
- Lower sash completely

Call UCPD

Alarm Sounds or Hood Not Functioning Properly:

- Stop working
- Lower sash completely
- Wait for alarm to stop
- If alarm continues, contact Facilities Services

Call Facilities Services



UTILITY FAILURE

- **Steam Line Failure:** Immediately leave area
- **Plumbing/Flooding:** If known leak source, shut off water, if safe to do so. If potential electrical hazard, evacuate the area
- **Power Failure:** Evacuate building, use caution
- **Elevator Failure:** Use the elevator phone to request help; activate the emergency alarm within the elevator
- **Ventilation Failure:** If smoke or strong burning odor, evacuate immediately

Call Facilities Services



EARTHQUAKE

- Drop to the floor, take cover under a sturdy desk or table, and hold on to it firmly
- After earthquake, help others and check for damage if safe to do so



EVACUATION

- Proceed to nearest exit
- Use the stairs to exit the building
- Report to Emergency Assembly Area
- Notify Emergency Personnel of individuals remaining inside the building or hazardous processes