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January 30, 2020

CHANCELLORS
LAWRENCE BERKELEY NATIONAL LABORATORY DIRECTOR
VICE PRESIDENT – AGRICULTURE AND NATURAL RESOURCES

Subject: Directive on limiting non-essential travel to China

Dear Colleagues:

As you know, UC is closely monitoring the dynamic developments regarding the 2019 Novel coronavirus (2019-nCoV). Today, the United Nations' World Health Organization declared a "global health emergency" as the number of cases has continued to expand to more than a dozen countries. Meanwhile, the U.S. Centers for Disease Control and Prevention (CDC) also confirmed that the coronavirus has spread between two people in the United States, which is the first instance of person-to-person transmission of the virus in this country.

The health and safety of our UC community is our No. 1 priority. To that end, following both CDC and State Department guidance, I am directing the UC community to temporarily *avoid all non-essential travel* to China, while it is designated with a Warning Level 3 Travel Notice.

Each campus and medical center should take immediate steps to develop a review and approval process to determine if travel to China is absolutely essential or if it can be postponed.

In order to ensure the well-being and safety of those who must travel during this time, it is of utmost importance that all faculty, staff, and students traveling abroad for University-related purposes register their international travel with the UC International Travel Registry before their expected departure and update this information as changes occur before and during travel. Registration is an important step in reducing the risks of travelling abroad and helps keep the University community safe, especially in environments with heightened health risks such as the coronavirus.

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I appreciate your immediate attention to this matter. Thank you for your cooperation and support in keeping our UC community safe.

Yours very truly,



Janet Napolitano
President

cc: Provosts and Executive Vice Chancellors
Vice Chancellors for Administration
Medical Center Chief Executive Officers
Division Leaders
Associate Vice President and Chief Risk Officer Lloyd
Academic Senate Chair Bhavnani